

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, June 23, 2015

8:30 a.m.

County Board Room – 3rd Floor – Courthouse

MINUTES

The Clay County Board of Commissioners met in regular session with all Commissioners present: Campbell, Gross, Ingersoll, Mongeau, and Weyland. County Administrator Brian C. Berg, Chief Assistant County Attorney Jenny Samarzja, and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Mongeau, seconded by Gross, and unanimously carried, the agenda was approved as presented.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Gross, seconded by Ingersoll, and unanimously carried, the bills and vouchers were approved for payment.

APPROVAL TO PURCHASE TRACTOR/TRAILER AND TANKER & HIRE TRUCK DRIVER FOR
SOLID WASTE MANAGEMENT

Solid Waste Manager Kirk Rosenberger reminded the Board of the County's agreement with Prairie Lakes Municipal Solid Waste Authority to deliver 9400 t/y of waste to the Perham facility. The County has fallen short of this obligation due to staffing and equipment issues. Hiring a full time truck driver with a Class A license and purchasing a used tractor/trailer would fulfill the County's contract obligations. A used tanker would also be purchased to transport leachate from the landfill to the Waste Water Treatment Plant (last year the County spent \$117,000 for this transport). The total estimated cost for the used equipment purchase is \$75,000. The truck driver may also be called upon to conduct other duties at the Landfill.

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the Board authorized the purchase of a used tractor/trailer and tanker as described above, to be paid for from the Solid Waste Department.

On motion by Mongeau, seconded by Campbell, and unanimously carried, the Board approved the hiring of a Truck Driver for the Solid Waste Management Department as described above.

SOLID WASTE DEPARTMENT RECEIPT OF \$600,000 GRANT

The Solid Waste Department will receive a \$600,000 matching grant from the Legislature through the Minnesota Pollution Control Agency for Solid Waste projects (joint transfer station, materials recovery system, problem material facility, etc.).

SECTION CORNER REMONUMENTATION PROGRAM UPDATE

Information Services Director Mark Sloan updated the Board with respect to the proposed process for Section Corner Remonumentation. In 2014 the Office of the County Surveyor was discontinued. A Request For Proposals will be issued for interested land surveyors to submit proposals for corner maintenance, to provide assistance to County departments, to check plats, etc. This process will allow the County to determine where the surveyor concentrates the work. Currently 1100 of 4675 corners have been located. The County ordinances are being revised to remove reference to 'county surveyor'. A meeting will be held to inform surveyors of the rules and regulations regarding section corner monumentation.

On motion by Campbell, seconded by Mongeau, and unanimously carried, the Board authorized the issuance of a Request For Proposals for a contracted County Land Surveyor.

APPROVAL OF AN ANNUAL OVER-DIMENSIONAL MOVING PERMIT

County Engineer David Overbo requested the Board's approval for the Highway Department to offer an annual over-dimensional moving permit, following the same criteria as allowed by MNDOT, for a fee of \$120 per tractor/trailer. The proposed annual permit dimensions and current dimensions are compared below:

	Current Legal Dimensions	Proposed Annual Permit Dimensions
Weight	80,000 lbs.	80,000 lbs.
Width	8'6"	16'
Height	13'6"	14'
Length	75'	95'

On motion by Gross, seconded by Mongeau, and unanimously carried, the Board approved the annual over-dimensional moving permit as described above.

REQUEST FOR LETTER OF SUPPORT/RESOLUTION FOR LAKES & PRAIRIES COMMUNITY ACTION PARTNERSHIP'S APPLICATION TO MINNESOTA HOUSING FINANCE AGENCY FOR GRANT FUNDS FOR FAMILY HOMELESS PREVENTION & ASSISTANCE PROGRAM

Colleen Murray, Lakes & Prairies Community Action Partnership, was present to request a resolution of support for an application to Minnesota Housing Finance Agency for grant funds to assist households which are precariously housed, to provide one-time assistance for households that are homeless, or to provide other short term assistance.

On motion by Ingersoll, seconded by Gross, and unanimously carried, the Board adopted the following resolution:

RESOLUTION 2015-19

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and

WHEREAS, Lakes & Prairies Community Action Partnership, Inc., has developed an application to continue to provide homelessness prevention and assistance to residents of Clay County through the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program; and

WHEREAS, Lakes & Prairies Community Action Partnership, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program;

NOW, THEREFORE, BE IT RESOLVED, that Lakes & Prairies Community Action Partnership, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program in the county of Clay, in Minnesota.

ANNUAL REPORT: SOCIAL SERVICES ACCOUNTS RECEIVABLE WRITE-OFF POLICY

Social Services Director Rhonda Porter and Collections Supervisor Sandy Thorne provided an annual report concerning the Social Services Accounts Receivable program and policy. The policy was adopted by the Board November 25, 2014, and involves receivables which may include parental fees, fees related to court actions, services fees, out of home reimbursement fees, detox fees, Social Security reimbursement, chemical dependency evaluations, and other miscellaneous fees.

PERFORMANCE MEASUREMENT PROGRAM FOR 2015

Human Resources Director/Assistant County Administrator Darren Brooke requested the Board's input regarding participation in the Performance Measurement Program for 2015 offered by the Minnesota Council on Local Results and Innovation. The Program measures 27 areas of performance in County departments, via department reports and citizen feedback by survey. Data collected for the 2015 report will be submitted to the State Auditor by July 1, 2016.

Data collected for the 2013 report generated \$8460 for Clay County, which was received December 31, 2014.

Only 19 of Minnesota's 87 counties participate in the Program, generating discussion as to whether or not it is in Clay County's best interest to continue participation (cost vs. benefit). For the most recent report, there were 120 respondents to the survey. The Board felt it would be helpful to track how many people read the completed report, which is included on the County's website.

On motion by Ingersoll, seconded by Gross, the Board adopted the following resolution (Commissioner Campbell was opposed to the motion):

RESOLUTION 2015-20

WHEREAS, Benefits to Clay County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, Any county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

Whereas, The Clay County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW, THEREFORE BE IT RESOLVED, that Clay County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailings, and posting on the county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

BE IT FURTHER RESOLVED, Clay County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE

Commissioner Ingersoll attended meetings of Lake Agassiz Regional Library and Board of Equalization & Appeals.

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the Board appointed Commissioner Gross as alternate to the Family Healthcare Board if such an action meets Family Healthcare's by-laws.

Commissioner Gross attended meetings of Felton Township and Ulen City Council.

Commissioner Mongeau attended meetings of Extension, Metropolitan Council of Governments, Lakeland Mental Health, and the Board of Equalization and Appeals.

Commissioner Campbell attended the Board of Equalization & Appeals and the Greater FM Economic Development Corporation meeting.

Commissioner Weyland attended the Board of Equalization & Appeals.

County Administrator Brian Berg reported that department heads recently attended a session on advertisement for open positions/retention methods. Work continues on the 2016 budget, property acquisition, personnel matters, and a potential upgrade to the security system.

Chief Assistant County Attorney Jenny Samarzja reported that the oral arguments have taken place regarding the Menard's property tax issue and a written decision by the tax court judge is expected in 30-60 days.


The local legislators will be invited to meet with the County Board in July to provide an update concerning the recent legislative session.

ADJOURN

The meeting adjourned at 9:55 a.m.



Grant Weyland, Chair
Clay County Board of Commissioners



Brian C. Berg, County Administrator